

**Revising the Standard Occupational Classification 2010 (SOC2010)**

**Terms of Reference for the SRSG**

**Background**

The Classifications Unit (CU) within The Office for National Statistics (ONS) is responsible for maintaining and updating the Standard Occupational Classification (SOC).

The minimum requirement for the revision of SOC2010 would include:

* adding new job titles
* removing redundant job titles
* creating new unit groups where job titles have significantly grown in number and now require their own group
* combining unit groups where numbers have significantly reduced
* updating unit group descriptions within SOC volume 1 to include the latest available information on tasks and qualifications, and, where possible, skills and knowledge

Responses to the consultation stated that greater granularity is needed in SOC, possibly by disaggregating unit groups to 5 digits. This would be considered a change to the structure and would require further research.

**Objectives of the SRSG**

* Steer, provide guidance and input into the revision process used for the Standard Occupational Classification:
  + to agree high level specifications and arrangements for conducting the SOC revision
  + to ensure that SOC continues to fit its purpose
  + to feed user needs into the revision process
  + to receive reports from the project manager on risks and issues and provide appropriate support and guidance

**Membership**

**Chair**

Tomas Sanchez Head of Data Architecture and Standards Division

(ONS)

**Core Members**

Andrew Carter Centre for Cities

Andy Darnton Health & Safety Executive

Bryan Halka BEIS

Cal Ghee ONS (Census)

Charlie Ball Higher Education Careers Services Unit

Chris Daffin ONS (Social Survey)

Chris White ONS (Life Events & Population Sources)

Ciaran Devlin Home Office

Craiger Solomons Welsh Government

Daniel Sandford-Smith Gatsby Foundation

Doug Rendle HM Treasury

Frank Bowley Department for Education

Helena Rosieka ONS (Census)

James Evans ONS (Data Architecture)

Penny Allen Department for Culture, Media and Sport

Pete Brodie ONS (Survey Methodology)

Peter Hounsome The Tech Partnership

Rachel Hewitt HESA

Rose Lafferty ONS (Census)

Stephanie Freeth Department for Communities and Local Government

Venetia Haynes National Records Scotland

**SOC Revision Team (ONS)**

Ruth James Head of CU

Michaela Morris SOC Revision Lead

Kerry Dagens Secretariat

Oliver Webb Research Support

**Meetings**

Meetings will be organised by CU and be held as needed (probably bi-annually) until the revision is complete. If in the interim there is the need to seek additional advice or guidance from the SRSG, further meetings will be arranged.

**Reporting Arrangements**

The SRSG will report into the GSS SPSC (Government Statistical Service Statistical Policy and Standards Committee)

**The SRSG accepted and agreed the following at the 11 July 2016 meeting:**

* that SOC needed revising
* the terms and reference by which the SRSG will operate
* the membership of the SRSG
* the frequency of meetings
* made suggestions for additional members for the group

**The SRSG accepted and agreed the following at the 7 June 2017 meeting:**

* that additional members could be invited to join the Steering Group throughout the period of the revision