

The role of the Survey Control Liaison Officer

Departments should nominate a Survey Control Liaison Officer (SCLO), responsible for liaison with Survey Control & Compliance Unit (SCCU), providing advice and guidance and monitoring survey activity within their department.

SCLOs should:

- maintain an up-to-date record of all statistical surveys conducted within their department along with their associated compliance costs
- report annually, survey information for inclusion in the Online List of Government Statistical Surveys (OLGSS)
- attend SCLO Seminars
- cascade survey control information and updates within their department
- advise those responsible for surveys on survey control procedures
- assess new survey requests and changes to existing surveys
- report new survey requests to SCCU that meet the threshold
- liaise between survey sponsors and SCCU where necessary
- support the survey review process within their department

For further information please contact: SCCU@ons.gsi.gov.uk